

**BOARD OF PUBLIC WORKS AND SAFETY,  
STORMWATER MANAGEMENT  
MEETING MINUTES  
CITY OF HARTFORD CITY, INDIANA  
MARCH 21, 2022**

**CALL TO ORDER AND WELCOME:** Mayor Dan Eckstein welcomed everyone and called to order the regular meeting of the Board of Works and Public Safety at 5:00pm.

**ROLL CALL:** Members present were Ms. Pam Weiseman and Mayor Dan Eckstein. Ms. Kristi Bonewit was absent. Attorney Brandon Murphy and City Clerk-Treasurer Dana Whatley were also present.

**APPROVAL OF AGENDA:** Ms. Weiseman made a motion to approve the agenda as submitted. Mayor Eckstein seconded the motion. The vote to approve was 2-0-1.

**APPROVAL OF MINUTES OF MARCH 7, 2022:** Ms. Weiseman made a motion to approve the minutes as submitted. Mayor Eckstein seconded the motion. The vote to approve was 2-0-1.

**APPROVAL OF CLAIMS:** Ms. Weiseman made a motion to accept the claims totaling \$398,944.02 as submitted. Mayor Eckstein seconded the motion. The vote to approve was 2-0-1.

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

**A.) KEITH BRYANT – UNITED CONSULTING**

**1.) PILOT STUDY FOR WATER PLANT –** Mr. Bryant stated that the current scope of work includes a filtration that's higher than IDEM typically allows. This will require that a pilot study be done. Peerless Midwest is making a scaled down version of the filter to run the raw water through all the steps to make sure it will work and then they will write up documentation to submit to IDEM.

**2.) PROFESSIONAL SERVICES AGREEMENT FOR THE WATER PROJECT:** Mr. Bryant explained each section of the agreement. He stated that if approved they can start to move forward with the engineering piece while the pilot study is going on. There was some discussion. Mayor Eckstein made a motion to accept the professional services agreement. Ms. Weiseman seconded the motion. The vote to approve was 2-0-1.

**B.) JEFF THOMAS – PERMISSION TO HIRE SUMMER HELP:** Mr. Thomas requested permission to hire up to 4 employees for summer help. Ms. Weiseman made a motion to start the hiring process. Mayor Eckstein seconded the motion. The vote to approve was 2-0-1.

**C.) HCPD – MEDICAL LEAVE FOR T.C.:** Deputy-Chief Allred explained to the Board that employee T.C. was on leave for 10 major medical days back dated to 3/11/22 – 3/29/22. Ms. Weiseman made a motion to approve the 10 major medical days. Mayor Eckstein seconded the motion. The vote to approve was 2-0-1.

**D.) TRAVIS WILLIAMSON – HARTFORD IRON & METAL:** Mr. Williamson explained to the Board that one of his employees noticed some odd 811 locates and when they went to investigate they realized that Hartford Iron & Metal was ready to begin digging or boring through or under a city street to tap in their private storm sewer. Upon investigation he realized they did not have the proper permitting from IDEM or proper authorization from the City of Hartford City to move forward with the project. The project has been halted for now. After lengthy discussion, Attorney Murphy said that he would send a letter to Hartford Iron & Metal explaining what steps must be followed to complete this project.

**E.) BILL BACON:**

**1.) TRAVIS STORER PAY INCREASE:** Mr. Bacon told the Board that Mr. Storer has completed his 90 day probationary period and is due to have a .50 cent hourly raise. This will be effective on 3/21/22. Ms. Weiseman made a motion to approve the increase. Mayor Eckstein seconded the motion. The vote to approve was 2-0-1.

**2.) START HIRING PROCESS FOR SUMMER HELP:** Mr. Bacon requested permission to start the hiring process for up to 2 summer help employees. Ms. Weiseman made a motion to start the hiring process. Mayor Eckstein seconded the motion. The vote to approve was 2-0-

**F.) MAYOR ECKSTEIN – LICENSES HELD BY EMPLOYEES THAT TRANSFER BETWEEN DEPARTMENTS WITHIN THE CITY:** Mayor Eckstein opened discussion about the fact that when an employee holds a particular license and keeps it up to date the knowledge this employee has is still valuable to the City even if the employee transfers to another department within the City. He believes it would be a good idea to amend the employee handbook and allow any employee that holds one of these licenses to continue to be compensated by the new department for holding and keeping that license up to date. Mayor Eckstein made a motion to allow employees who transfer between departments within the city to continue to be compensated by the new department for any \$700 licenses held from the previous department. Ms. Weiseman seconded the motion. The vote to approve was 2-0-1.

**BOARD INPUT:** Jeff Thomas asked if the Board of Works would consider having an executive session to interview his candidates for employment. It was decided to schedule the executive session on Monday, March 28, 2022 at 5:00pm at City Hall.

**ADJOURNMENT:** With there being no further business, Mayor Eckstein made a motion for adjournment. The meeting adjourned at 5:40 pm.

**FOLDER 2/REC 160109\_001**